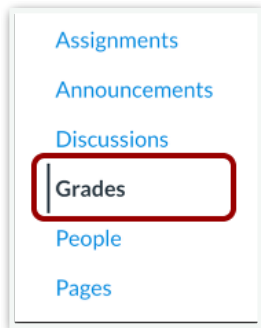
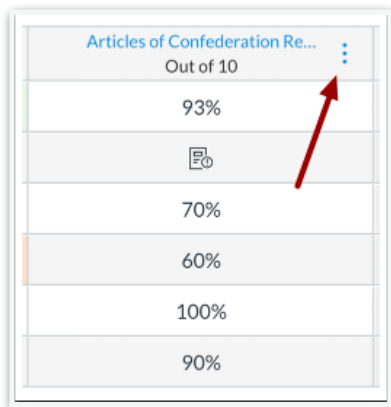


Message Students Who...

In Course Navigation, click the **Grades** link.



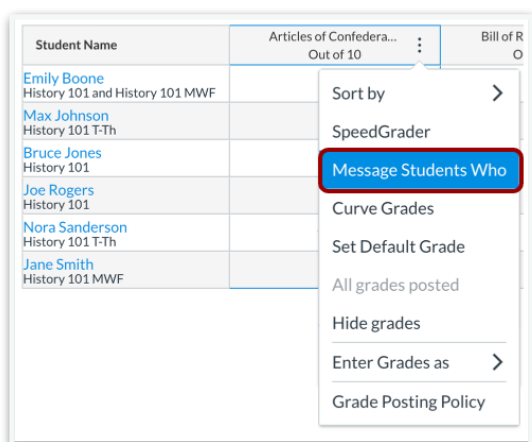
Hover over the assignment column header and click the **Options** icon.



Articles of Confederation Re...	Options
Out of 10	
93%	
70%	
60%	
100%	
90%	

A red arrow points to the three-dot 'Options' icon in the header of the 'Articles of Confederation Re...' column.

Click the **Message Students Who** link.



Student Name	Articles of Confedera... Out of 10	Options	Bill of R O
Emily Boone History 101 and History 101 MWF			
Max Johnson History 101 T-Th			
Bruce Jones History 101			
Joe Rogers History 101			
Nora Sanderson History 101 T-Th			
Jane Smith History 101 MWF			

A dropdown menu is open from the 'Options' icon in the 'Articles of Confedera...' column. The menu items are: Sort by, SpeedGrader, Message Students Who (highlighted with a red border), Curve Grades, Set Default Grade, All grades posted, Hide grades, Enter Grades as, and Grade Posting Policy.

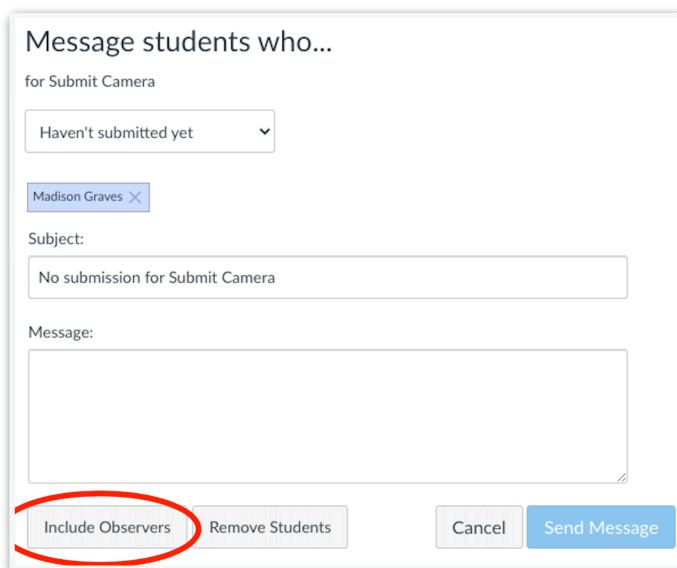
By default, Canvas will show names from the **Haven't submitted yet** category.

In the drop-down menu, select the category of students you want to message. Based on real-time data, Canvas will show the names of the students who fall in the category you selected.

You can also remove students from the message by clicking the **Remove** icon. NOTE: You may **include observers** linked to the students in these messages.

Canvas will also generate a subject line based on the category, but you can edit the subject line if needed. Type in an appropriate **message** for students.

Click the **Send Message** button.



Message students who...

for Submit Camera

Haven't submitted yet ▼

Madison Graves ✕

Subject:

No submission for Submit Camera

Message:

Include Observers Remove Students Cancel Send Message

Note: Although one message most likely will be sent to multiple students at the same time, each student will receive an individual message.